

MEMORANDUM FOR: See Below

THROUGH : Chief, Communications Engineering ✓  
FROM : Chairman, Test Equipment Working Group  
SUBJECT : Committee Meeting on [ ] World-Wide  
Calibration Program

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1. The next meeting of the subject committee is scheduled for 0930, 29 January 1974, at the OC-E/ESD/TSB Conference Room [ ] All members are urged to attend.

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2. The agenda for the meeting will be:

- a. Discuss all recommendations that the Committee has made to date.
- b. Discuss and evaluate the information gathered by the Chairman regarding commercial and military facilities that may be available to overseas Base, Field, and Headquarters assets.
- c. Evaluate those recommendations that appear appropriate and cost-effective.
- d. Prepare a report with recommendations.

3. The recording secretary for this meeting will be furnished by OC-E/ESD/TSB. In future meetings this duty will be shared by each Division on a rotating basis.

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[ ]  
Chairman, Test Equipment Working Group

Distribution:

1 - [ ]  
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1 - [ ] Engineering Branch  
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